



Dear Parent(s) and Guardian(s),

Beginning in the Fall of 2016, Skokie School District 73½ began providing every 6rd - 8th grade student with a Chromebook. Students will have access to Chromebooks 24/7, with the capacity to access a Chromebook both during the school day and at home. A Chromebook is a personal computer running Google Chrome OS as its operating system. Chromebooks are designed to be used while connected to the Internet and to support applications that reside on the Web. Chromebooks also have Google products built-in and, within seconds of logging in, students can access their personal Google account.

The latter point is significant considering that Skokie School District 73½ is a Google school district. Each student and member of the faculty and staff has a G Suite account (formerly known as Google Apps for Education). G Suite is an integrated communication and collaboration solution, hosted by Google and managed by Skokie School District 73½. G Suite enables Skokie School District 73½ students, faculty and staff to communicate, store files and collaborate on documents, spreadsheets, and presentations in real time from school, work, or home. G Suite serves as the foundation for the district's digital ecosystem. Every week students and teachers are performing thousands of applications via their G Suite accounts. A benefit of moving to Chromebooks is the fluid integration of Google products. Students will have complete access to their G Suite account and the numerous assistive tools embedded into each application.

During the first three years of our student device initiative, a content filtering system was enabled on all of the District Chromebooks. This feature, commonly referred to as SecURLy (the name of the product vendor) or proxy filter (the type of technology used), filtered the student Internet content on the Chromebook regardless of the network to which it was connected. While this solution is very effective there is no replacement for rules and supervision with access to an internet device.

A roll out of the chromebooks will occur during the first week of the school year. Before receiving a device students and parents will have to review a series of informational items and both parents and students will have to sign-off on a user agreement. A parent or guardian must attend a parent training that is available during residency verification or acknowledge access and agree to view our online training video which can be found at this URL <https://goo.gl/7K6ErY>. By signing the device agreement you are agreeing to view the training video or to attend the residency verification training before your student receives his or her device. Informational items will be posted on the district's website with continual updates about the 1:1 program occurring throughout the year. A parent/guardian is required to acknowledge viewing our video training or should attend our "Parent Information" session during residency verification. Students may not take a Chromebook home until we have a signed agreement on file and fees are paid. Please complete this agreement and return it to the McCracken front office by the first day of school.

The district is excited about the extension of a 1:1 program and the endless possibilities of teaching and learning in a connected world. If you have any questions regarding Skokie School District 73½ 1:1 Chromebook take home program please reach out to your school administration.

Thank you,

Information Technology Department
Skokie School District 73½

Student Chromebook Take Home Program

Student & Parent(s)/Guardian(s) Device Agreement

STUDENT NAME (First & Last) : _____

Access & Support: This agreement is entered into between the Board of Education of Skokie District 73½ (hereafter “the board”), the student, and the parent(s)/guardian(s) of the student.

For the 2017-2018 school year, Skokie School District 73½ (hereafter “the District”,) will provide the above-named student a Chromebook. The student is to use the Chromebook as a positive learning tool. The Chromebook is the property of the District and must be returned upon the District’s request and on the last day of attendance for the school year.

Prerequisites to receive device: To receive a Chromebook to use, the student and his or her parent/guardian must sign and submit to the District this 1:1 Chromebook Student Use Agreement and the Acceptable Use Policy (AUP) outlined in Board Policy 6:235

Applicable Policies: In using the Chromebook, the student is subject to and must comply with Board Policies 7:190 Student Discipline, 7:180 Harassment/Bullying, and 6:235 Acceptable Use of Electronic Network and their associated administrative procedures or regulations. A violation of any of these policies could result in loss of network privileges, loss of right to use the Chromebook, or appropriate discipline, up to and including suspension or expulsion.

Expectations

1. Students may not:
 - a. Disrupt the educational process of the school district through non-educational use of the Chromebook;
 - b. Endanger the health or safety of themselves or anyone else through the use of the Chromebook;
 - c. Invade the rights and privacy of others at school through the use of the Chromebook;
 - d. Engage in illegal or prohibited conduct of any kind through the use of the Chromebook; or
 - e. Violate the conditions and rules as outlined in Board Policy (7:190) and Administrative Regulation 6:235 (Acceptable Use of Electronic Network).
2. Maintenance of the Chromebook: Students must keep the Chromebook in good and working condition. In addition to following the manufacturer’s maintenance requirements, students should:
 - a. Use only a clean, soft cloth to clean the Chromebook’s screen. No cleansers of any type should be used;
 - b. Insert and remove cords and cables carefully to prevent damage to connectors;
 - c. Not write or draw on the device or apply any stickers or labels that are not the property of District;
 - d. Handle the device carefully and ensure others do the same;
 - e. Not leave the Chromebook in places of extreme temperature, humidity, or limited ventilation (e.g. in a car) for an extended period of time;
 - f. Secure the Chromebook when it is out of their sight. The Chromebook should not be left in an unlocked locker, a desk, or other location where someone else might take it
 - g. Use a protective carrying case with the device.

3. Daily Use of Chromebook. Unless otherwise instructed, the Chromebook is intended for use at school everyday. If students are permitted to use the Chromebook at home, they are responsible for bringing it to school every day, fully charged.
4. Inappropriate Locations. Chromebooks should never be used in restrooms or locker rooms.
5. No Unauthorized Software or Data. Only legally licensed software, apps, media, or other data is permitted on the 1:1 device. Students will not download software, apps, media, or other data (including songs, photos, or videos) without the prior approval of District employee. Students will not replace the manufacturer's operating system with custom software (i.e. jailbreak the device), or remove or modify the District-installed configuration.
6. No Right to Privacy. The Chromebooks are District property; therefore, the District may examine the Chromebooks and search their contents at any time for any reason. Neither students nor parents/guardians have any right to privacy of any data saved on the Chromebook or in a cloud-based account to which the Chromebook connects. The school administration may involve law enforcement if the Chromebook is thought to have been used for an illegal purpose.

Additional Terms

1. Damage or Loss of the Chromebook. Parents(s)/guardian(s) are responsible for their child's use of the Chromebook, including any damage to the Chromebook. In the event that a student's Chromebook is lost or damaged, the District may assess the parent(s)/guardian(s) a charge to cover the replacement or repair. The decision to assess a charge, as well as the amount of an charge, is at the sole discretion of the District, but will not be greater than the full replacement value of the Chromebook.
2. Hardware or Functionality Problems. If a problem arises with the functionality of a student's device, the student must notify his or her classroom and/or advisory teacher of the problem within 24 hours or on the next school day. Under no circumstances may the student or his/her parent(s)/guardian(s) attempt to fix or allow anyone but District staff to attempt to fix suspected hardware faults or the Chromebooks operating system. Do not take the device to any repair shop; the student should report the issue to his/her classroom/advisory teacher, who will report it to the District's technology department.
3. Failure to Return the Chromebook. If a student fails to return the Chromebook and any assigned accessories as directed, the District may, in addition to seeking reimbursement from the student's parent(s)/guardian(s), file a theft report with local law enforcement authorities.
4. Chromebook Data as Records. Data saved to the Chromebook is not maintained by the District as public records or as student records. In the event this data needs to be maintained by the District for any reason, the District will take affirmative steps to preserve it.
5. Waiver of Chromebook Related Claims. By signing below, you acknowledge that you have read, understand, and agree to follow all responsibilities outlined in this Agreement, you waive any and all claims you (and your heirs, successor, and assigns) may have against Skokie School District 73½, its Board of Education, and its individual Board members, employees, and agents relating to, connecting with or arising from the use of the iPad or from this Agreement.
6. Indemnification for Chromebook-Related Claims. To the fullest extent allowed by law, you agree to indemnify, defend, and hold harmless Skokie School District 73½, its Board of Education, and its individual Board members, employees, and agents, from any and all claims, damages, losses, causes of action, and the like relating to, connected with, or arising from the use of the Chromebook or from this Agreement.
7. Per state law (105 ILCS 75/15), effective January 1, 2015, schools may request or require a student to provide a password or other related account information in order to gain access to the student's account or profile on a social networking website. This would be done only if the school has reasonable cause to believe that the student's account on a social networking website contains evidence that the student has violated a school disciplinary rule or policy.

Use of Chromebooks in Skokie School District 73½ is a privilege that supports school-appropriate learning. The smooth operation and maintenance of the computer network and equipment relies on users adhering to established guidelines. Therefore, by signing this agreement, users acknowledge that they have read the 1:1 Student Device Agreement and understand the District's expectations and the student's responsibilities.

By signing this agreement, students and parent(s)/guardian(s) agree to abide by the restrictions outlined in the 1:1 Device Student Use Agreement. The student's parent(s)/guardian(s) are responsible for monitoring their child's Internet access on the Chromebook beyond the Skokie School District 73½ network.

I hereby give my permission to my child to utilize the Skokie School District 73½ 1:1-provided Mobile Device. I certify that the information contained on this form is correct.

Date:	
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Student Name (Please Print)	Parent/Guardian Name (Please Print)
Student Signature:	Parent/Guardian Signature: